

COUNTY *of* UNION

P E N N S Y L V A N I A

OFFICE OF GEOGRAPHIC INFORMATION SYSTEMS

Union and Snyder County Parcel Viewer How to Guide

Intended Use

The Union County Parcel Viewer is an interactive online mapping tool designed to help the public view parcel-based information and related maps, such as flood zones, zoning, and other county datasets. This guide provides step-by-step instructions for using the Parcel Viewer and understanding the information presented.

This guide will help you:

- Find a property by address, parcel number, or owner name
- View parcel-level information
- Turn map layers on and off
- Use additional maps available within the viewer
- Understand common questions and limitations

Important Note

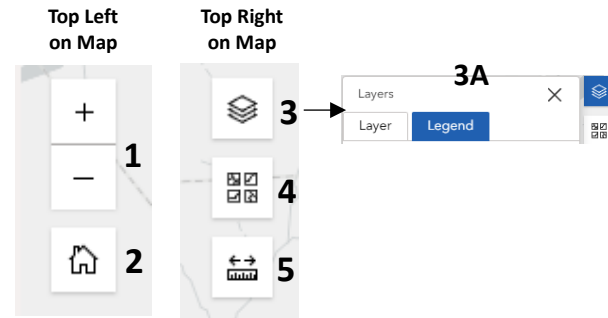
The Parcel Viewer is provided for informational purposes only. Parcel boundaries, ownership information, and map layers are not a legal survey and should not be used to determine property boundaries or legal rights.

Parcel boundaries, ownership information, and related attributes are maintained through multiple County systems and workflows. As a result, changes such as deed recordings, parcel splits, combinations, or ownership updates may not appear immediately in the Parcel Viewer. Update timing may vary depending on the type and complexity of the change.

For official records, please contact the appropriate office in Union or Snyder County.

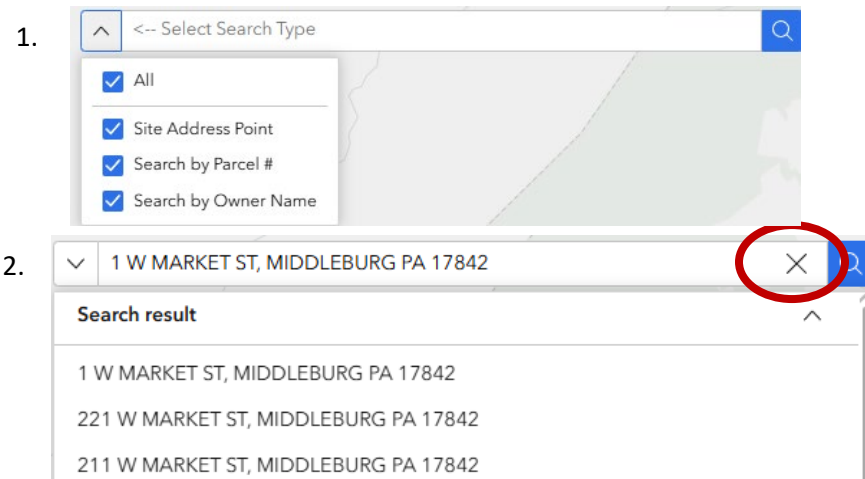
Map Navigation Tools

- Click features on the map to move around and view details.
- Zoom using the + / - buttons or the wheel on your mouse. (1)
- Click the home button to zoom out to the initial extent (2)
- Use Layers button to toggle layer visibility on/off (3)
 - You can also view the maps legend here (3A)
- Change the basemap to imagery, topo etc (4)
- Measurement tool (5)



Searching on the map

The Search bar allows you to locate parcels and control which information is displayed on the map.



- Select a search type for a specific search or keep “all” selected (1)
- As you type more information, suggestions come up based off your search type
- Search Types (1):
 - Search by Address
 - Use standard road abbreviations
 - Example: 1 W Market St, Middleburg, PA 17842
 - Search by Parcel Number
 - Format: XX-XX-XXX
 - Search by Owner Name
 - Format: Last Name First Name Middle Initial
- Use the X to cancel your current search (2)

Using Filters

The screenshot shows two filter sections. The first section, 'Filter by Lead Parcel', has a toggle switch turned on (blue). Below it is a dropdown menu labeled 'Lead Parcel is' with '- All -' selected and a placeholder 'XX-XX-XXXX'. The second section, 'Filter by Name', has a toggle switch turned off (grey). Below it is a dropdown menu labeled 'Owner Name is' with '- All -' selected and a placeholder 'Last, First, MI'.

Use the filtering tools to refine which parcels are displayed on the map.

Available Filters include:

- Lead Parcel
 - Displays all parcels associated with selected lead
- Owner Name
 - Displays all parcels associated with selected owner

How Filters Work:

- When multiple filters are turned on, only parcels that meet **all selected criteria** will be shown
 - Ex: Both a Lead Parcel and an Owner Name filter are applied, the map will only display parcels that match **both** filters
- Be sure to turn off any filters you don't wish to use.

Additional notes:

- Changing a filter will update the map automatically
- Filters only change what is **displayed** on the map and do not modify the underlying data
- You can toggle a filter on or off using the button in the top right of the filter
 - In the above image:
 - Filter by Lead Parcel is on and Filter by Name is off.

Frequently Asked Questions

Why doesn't this match my deed or survey?

Parcel boundaries shown in the Parcel Viewer are approximate and intended for reference purposes only. Legal property boundaries are defined by recorded deeds and surveys.

Why can't I find my property?

Try using a different search type, adjusting spelling, or using standard address abbreviations. Some properties may not appear as expected due to recent changes or data processing timelines.

Is this the official record?

No. The Parcel Viewer is not the official record. Official parcel ownership and assessment records are maintained by the County Assessment Office. For official records, please contact the appropriate office in Union or Snyder County.

Why do parcel boundaries appear to overlap roads, streams, or buildings?

Parcel boundaries are mapped representations and may not align perfectly with aerial imagery or physical features due to data sources and mapping limitations. For official records, please contact the appropriate office in Union or Snyder County.

When will parcel line changes show up on the map?

Parcel boundary changes will appear on the map after they have been officially recorded, reviewed, and processed through the County's assessment and mapping workflows. For official records, please contact the appropriate office in Union or Snyder County.

How often is this map updated?

The Parcel Viewer is updated on a regular basis as new parcel information becomes available through County systems. Update timing may vary depending on the type and complexity of the change. For official records, please contact the appropriate office in Union or Snyder County.

Why does ownership information look outdated or incomplete?

Ownership information reflects the most recent data processed by the County. There may be a delay between a recorded transaction and when it appears in the Parcel Viewer.

Why are multiple parcels highlighted when I search or apply a filter?

Some parcels are associated through shared ownership or lead parcel relationships. Filters are designed to display all related parcels that meet the selected criteria.

Why is the Parcel Viewer performing slowly or not loading as expected?

Performance may vary depending on internet connection, device capabilities, browser type, and the amount of data being displayed. Applying multiple filters, viewing many parcels at once, or enabling additional map layers may increase load times. If performance issues persist, try clearing your browser's cache and stored site data through your browser's settings. After clearing the cache, refresh the page and reopen the Parcel Viewer. If you issues persists reach out to ucgis@unionco.org